

Solihull MBC



Fordbridge Childcare Plus

Charging Policy

Approved by Governors

Signed _____

Date _____

Date

Autumn 2025

Reviewed by Mrs H Simcox

Review Date

Autumn 2026

CHARGING POLICY

Fordbridge Childcare Plus

Childcare Provision – Fordbridge Childcare Plus

Currently Fordbridge Childcare Plus operates childcare facilities for nursery children aged 2-4 years old from 8.30am - 3.30pm.

The following prices are in effect:

2, 3 & 4 year olds £6.50 per hour

For our 30-hour funded wraparound children who are attending full time for 35 hours per week, we offer a reduced rate at **£2.00** per hour for the additional 5 hours each week.

Please be aware, you will need to provide your child with a packed lunch.

Childcare Provision - After School Club

Currently Fordbridge Childcare Plus operates a childcare facility from 3.15pm to 6pm every evening for children attending Reception and above.

The following prices are in effect:

4 – 11-year olds £6.00 per hour

Fees

All fees are payable on the **1st** of the month for the full month in advance via the ParentPay system. If your child is absent due to illness, appointments, holidays or the setting has to close due to adverse weather conditions **all fees must still be paid in full.**

If payments aren't made by the **1st** of the month, your child will not be able to access the setting from the **2nd** of the month and there forth until the outstanding fees are paid. If the space is no longer required a letter giving 4 weeks' notice is needed and fees will be charged until the last day of the notice period.

If you fall behind with your payments. Fordbridge Childcare Plus may have no other option but to suspend your child's place until arrears have been paid in full.

Due to a number of parents/carers previously not paying on time, we have no option but to implement this rule. In exceptional circumstances, Fordbridge may make an exception, on a payment we would normally expect to receive under our charging policy.

Charges are reviewed annually by the Governors and may increase in each year as a result. This will be done in line with inflation and other financial factors.

Late Fees

Late fees are charged to any parent/carer who are more than **10 minutes late** collecting their child at the end of their chargeable session. Parents/carers will need to phone the setting before the end of the child's session to inform the setting if they will be late.

The rate of late fee: Once you are over 10 minutes late you will be charged £10.00 for every additional 10 minutes you continue to be late on that day. This will need to be settled in full before the child will be able to return for any subsequent sessions.

Notice Periods

As a setting we ask for 4 weeks' written notice in line with parents/carers paying for 1 month in advance.

Child absence

The setting has the right to give 1 weeks' notice of termination of place if the child's allocated sessions have not been attended for 5 consecutive sessions, without you making contact to the setting. It is **YOUR RESPONSIBILITY** to inform the setting of your child's absence. Due to safeguarding the staff will make contact daily to check the reason for the absence, this will not be classed as contact by you, and the 5 consecutive day rule will still apply until you make contact.

This is to allow other children who may be on the waiting list the opportunity to apply and receive childcare. This time period will be reviewed every 6 months.

For full details of the Fordbridge Childcare Plus prices / terms and conditions, please see School's website www.fordbridge@solihull.sch.uk

Please complete and return reply slip below.

Parent Agreement

I agree to the above terms and conditions within the Fordbridge Childcare Plus Charging Policy.

Child's Name: _____

Print Name parent/carer: _____

Signed parent/carer: _____

Date: _____

Chargeable extras Fordbridge Childcare Plus and Main School Nursery

Currently Fordbridge Childcare Plus and Main School Nursery operates childcare facilities for nursery children aged 2-4 years old from 8.30am - 3.30pm.

Children can start in Main School Nursery the term after their 3rd birthday- If spaces are available. (You need to apply for a space with the Main School Office)

Sessions are either 8.30am-3.30pm fullday sessions, 8.30-11.30am morning sessions, 12.30-3.30pm afternoon sessions.

Funded and non-funded spaces available.

Funding for 2- year spaces (15 hours) is based on eligibility and funding must be applied for through Solihull only.

<https://edportals.solihull.gov.uk/Synergy/Live/SynergyWeb/Parents/default.aspx>

Funding for 3- year spaces (15 hours) is Universal, you do not need to apply for this funding.

30-hour funded spaces available for 3 and 4-year olds attending either of our settings wishing to have full days (wraparound service). This funding is based on eligibility and must be applied for. <https://www.gov.uk/apply-free-childcare-if-youre-working>

For our 30-hour funded/non-funded wraparound children who are attending full time for 35 hours per week, we offer a reduced rate at £2.00 per hour for the additional 5 hours each week.

The following prices are in effect:

2, 3 & 4 year olds £6.50 per hour

Please be aware you will need to provide your child with a packed lunch if they attend a Full-Day session.

Description	Unit	Unit price	Line total
Free entitlement hours – 15.00/30.00 hours per week- Either 15.00/30.00 hours funded per week available dependant on entitlement- Speak with office for further details.	Weekly	Free	Free
Additional hours purchased – up to 20.00 hours per week can be purchased if requiring top up hours outside of your eligibility for free hours. Please note we only offer sessions 5 days per week, we are unable to provide	Weekly	£6.50 per hour- Full non-funded session price. Either full days or 3-hour sessions. £2.00 per hour for the additional 5 hours, if topping up from 30 hours to 35 hours.	£205.00- Full days- 5 days per week. £97.50- 3 hour session 5 days per week. £10.00 per week- Top up sessions from 30 hours- 35 hours.
Meals/snacks- Snack provided daily varies each day- on offer fruit, yogurts, cheese, rice cakes, pancakes, crackers. Full snack list available from the office. No additional cost to parent/carer.	Daily / Weekly / Per meal	Free	Free
Consumables (for example, nappies, sun cream, baby wipes) Parents provide their own consumables.		N/A- Parents provide their own consumables.	N/A- Parents provide their own consumables.
Additional voluntary services- School trips	Ad Hoc	Charges as and when event arises.	£ Various
		Total	£

Tax Free Childcare- Parents/Carers create an account through Tax Free Childcare and allocate our setting. Parents/Carers are then notified of their monthly charges and make their payments through the Tax Free portal, the setting then receives payment via bank transfer from Tax Free Childcare.

Universal Credit Childcare- Parent/Carers makes their full payment via our Parent Pay system, an invoice is provided for Parent/Carer to claim their payments back from Universal Credit.

If you do not wish to pay for specific consumables, for example because you wish to provide your own, please make your nursery aware so next steps can be discussed.