Fordbridge Community Primary School

Achieving excellence together

Fordbridge Childcare Plus

Fordbridge Childcare Plus- Admissions Policy

Approved by Mrs H Simcox: Date: September 2026

Date: September 2026

Reviewed by: Ms Sam Spencer: Chair of Governors

Review date: September 2027

Admission to Fordbridge Childcare Plus part of Fordbridge Community Primary School and Prosper Together Multi Academy Trust

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2-Year funding: Children can be admitted the term after they become 2 years old, as long as you have applied and been approved for 2-year funding. Please contact Fordbridge Childcare Plus Office should you have any questions regarding 2-year funding

3-Year funding: Children can be admitted in the term after they become 3 years old (funding is Universal, no need to apply).

30-Hour 3-Year funding: Children can be admitted in the term after they become 3 years old as long as you have applied and been approved for 30-hour 3-year funding. Please contact Fordbridge Childcare Plus Office should you have any questions regarding 30-hour 3-year funding

We have three intakes per year and admit children at the beginning of each term September, January and April.

Before Applying for your Nursery Space- We recommend and welcome Parents/Carers to request and arrange to come and visit the setting, prior to applying for a space. This enables you to be sure this is the right setting for you and your child. You can speak with Mrs Berry in the Office on 0121 779 8040 ext 3 to arrange your visit.

We try our best to meet parents' request, however sometimes there may be more applications for a particular intake than there are places. If this happens, we will use the oversubscription criteria to decide who is offered a place.

Oversubscription criteria

Priority 1 Siblings of children already attending the Setting or Main School.

Priority 2 Looked after children or children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

Priority 3 First come first served basis. Will be in waiting list order.

How to apply

Contact the Fordbridge Childcare Plus Office and leave your details over the phone or via email.
Phone number: 0121 779 8040 ext. 3.
Email: childcareplus@fordbridge.solihull.sch.uk

The office will place your details on a waiting list. You can add your child to the waiting list at any point from birth and the office will advise you over the phone what term/year your child would start based on their date of birth.

Outcome

Parents will be notified of the outcome of their application by phone call. We aim to inform you as early as possible during the term before your child is due to start.

Accepting your place

Parents will have to accept the place within 1 week of the offer. Places that have not been accepted will be offered to the next child on the list.

Notes

1. Attendance at Fordbridge Childcare Plus will not guarantee admission to our Main School Nursery class or give any advantage to your child's application for Main School Nursery. Parents must apply for a Main School Nursery place through Fordbridge Community Primary School Main Office.

2. Unsuccessful applicants will be placed on a waiting list in priority order according to the oversubscription criteria. If a place becomes available the child at the top of the list will be offered the place.

3. There is no statutory right of appeal for admission to a nursery setting. Any disputes over the administration of the policy will be dealt with by the school's complaints procedure.

4. If your child displays inappropriate behaviors which the setting feels is a safeguarding issue, Parents/Carers will be invited in for a discussion.