Fordbridge Community Primary School

Achieving excellence together

Remote Learning and Emergency School Closure Policy

Approved by Mrs H Simcox: Date: September 2026

Date: September 2026

Reviewed by: Ms Sam Spencer: Chair of Governors

Review date: September 2027

FORDBRIDGE COMMUNITY PRIMARY SCHOOL

Remote Learning and Emergency School Closure Policy

Introduction

At Fordbridge Community Primary School, we are committed to ensuring that learning continues with minimal disruption when pupils are unable to attend school or when the school is required to close temporarily.

Remote learning may be used in a range of circumstances, including:

- Emergency school closures
- Severe weather conditions
- Site or building issues
- Public health advice
- Individual pupil absence where remote education is appropriate
- Other exceptional circumstances determined by the Headteacher

Our remote learning provision is designed to:

- Maintain continuity of education.
- Provide pupils with access to a broad and balanced curriculum.
- Support engagement, progress and wellbeing.
- Ensure all pupils can continue learning safely.
- Enable effective communication between school and home.

Principles of Remote Learning

For Pupils

When remote learning is required, pupils will have access to learning that follows the school's curriculum and is appropriate to their age and stage of learning.

Pupils will:

- Receive learning activities linked to current classroom teaching.
- Be provided with clear instructions and resources.
- Have opportunities to receive feedback from school staff.
- Be encouraged to complete work to the best of their ability and submit it as requested.
- Follow the school's expectations for online behaviour and digital safety.

The nature of remote learning may vary depending on the circumstances and length of closure.

For Parents and Carers

Parents and carers play a vital role in supporting learning at home.

The school will:

- Provide clear information about remote learning arrangements.
- Offer guidance on accessing digital platforms and resources.
- Support families experiencing difficulties with technology where possible.
- Maintain communication regarding pupils' engagement and progress.

Parents and carers are encouraged to:

- Establish routines for learning at home.
- Support pupils in accessing resources.
- Communicate any concerns with the school promptly.
- Promote safe and appropriate online behaviour.

For Teachers

Teachers will:

- Provide learning activities that align with the curriculum being taught in school.
- Set work that is clear, purposeful and appropriately challenging.
- Monitor pupil engagement and participation.
- Provide feedback where appropriate.
- Maintain professional communication with pupils and families through approved school platforms.
- Follow all safeguarding, data protection and online safety procedures.

For School Leaders

School leaders will:

- Ensure remote learning arrangements are effective and accessible.
- Monitor engagement and participation.
- Support staff in delivering remote education.
- Ensure safeguarding arrangements remain effective during periods of remote learning.
- Review and evaluate remote learning provision regularly.

Remote Learning Platforms

Fordbridge Community Primary School uses approved digital platforms to support remote learning.

Class Dojo

Class Dojo may be used to:

- Share learning activities and resources.
- Communicate with parents and carers.
- Provide feedback on completed work.
- Celebrate achievement and recognise effort.
- Share class information and announcements.

Senso

Senso may be used on school-managed devices to:

- Support teaching and learning.
- Monitor the safe use of school technology.
- Assist pupils with accessing learning resources.
- Provide appropriate technical support where required.

Other approved educational platforms may be used where appropriate to support teaching and learning.

Staff Expectations

Teachers

Teachers will:

- Provide learning activities that reflect the curriculum being taught in school.
- Upload resources and instructions within agreed timescales.
- Monitor completed work and pupil engagement.
- Provide feedback as appropriate.
- Respond to parental communication during normal working hours.
- Inform leaders of any concerns regarding attendance, engagement or wellbeing.

Teaching Assistants

Teaching Assistants will:

- Support pupils as directed by the class teacher.
- Provide targeted support for pupils with additional needs.
- Prepare and adapt resources where required.
- Contribute to monitoring engagement and participation.
- Support communication with families when directed by school leaders.

Curriculum Expectations

Remote learning will seek to mirror the curriculum that pupils would normally receive in school as far as reasonably possible.

Learning activities will:

- Build upon previously taught knowledge and skills.
- Include clear explanations and instructions.

- Enable pupils to practise and apply learning.
- Provide opportunities for feedback and assessment.
- Be adapted where necessary to meet individual needs.

Where pupils have Special Educational Needs and Disabilities (SEND), reasonable adjustments will be made to support access to learning.

Attendance and Engagement

During periods of remote learning, the school will monitor pupil participation and engagement.

Where a pupil is not engaging with learning, staff will:

- Make contact with parents or carers.
- Identify barriers to participation.
- Offer support where possible.
- Involve relevant school staff where concerns persist.

Safeguarding

Safeguarding remains the school's highest priority whether learning takes place on site or remotely.

All staff must continue to follow the school's Safeguarding and Child Protection Policy and online safety procedures.

Staff will:

- Use only approved school communication platforms.
- Communicate professionally and appropriately.
- Maintain clear professional boundaries at all times.
- Use school accounts for educational communication.
- Report safeguarding concerns immediately using established school procedures.
- Follow data protection and confidentiality requirements.

When recording or delivering remote content, staff should:

- Ensure the environment is professional and appropriate.
- Be mindful of background images, sounds and personal information.
- Protect the privacy of pupils and colleagues.

Any safeguarding concerns arising during periods of remote learning will be managed in accordance with the school's safeguarding procedures.

Equality of Access

The school recognises that some families may experience barriers to accessing remote learning.

Where possible, the school will:

- Support access to suitable devices.
- Provide alternative resources where online access is limited.
- Consider individual circumstances and make reasonable adjustments.
- Work collaboratively with families to ensure pupils can continue learning.

Monitoring and Review

This policy will be reviewed regularly by school leaders to ensure it remains effective, compliant with current guidance and responsive to the needs of pupils, families and staff.